



Testing Department



PLAN OF ACTION for Irregularities

Plan of Action Component	Campus Plan of Action
<ul style="list-style-type: none">Specifically address the irregularity type.<i>What kind of changes will prevent the irregularity from occurring?</i>	
<ul style="list-style-type: none">Lists the individual steps involved in the plan.<i>List specifically what the campus will do to prevent the irregularity.</i>	
<ul style="list-style-type: none">Give a timeline as to how and when the plan will be implemented. <p><i>Make this timeline realistic for your campus.</i></p>	
<ul style="list-style-type: none">Describe how the campus will collect feedback regarding the effectiveness of the plan<i>How will you verify that the plan is working?</i>	
<ul style="list-style-type: none">Provide specific corrective actions for the campus or individuals involved.	

Names of individuals creating the Action Plan:

Print-Principal's Name

Signature

Date

Print-C.S. or Dean's Name

Signature

Date